

ASPIRA, Inc. OF NEW JERSEY

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Executive Director
HILDA ROSARIO
Executive Director

BOARD OF DIRECTORS

CARLOS J. ALMA
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ELVIN J. CRESPO, ESQ.
AGUSTIN CRUZ
SAMUEL A. DELGADO
JESUS T. LESTER, ESQ.
ELSA NUNEZ-WORMACK, PH.D.
WALTER A. OLIVERAS, ESQ.
REYNARD RAMIREZ
DELIA SOSA
NOEMI VELAZQUEZ

ASPIRA, INC. OF NEW JERSEY Board Meeting January 2, 1992

Attendance

Hector Alamo
Gene Calderon
Elvin Crespo
Agustin Cruz
Samuel Delgado
Betty Ayala-McGovern
Walter A. Oliveras
Richard Ramirez
Margaret Rosario-Rivera
Evelyn Seda Lequerica
Delia Sosa
Elsa Nunez-Wormack

Absent

Carlos Alma
Dennis Alvarado
Abraham Espada
Louise Lester
Yolanda Morales
Noemi Velazquez

Staff: Hilda Rosario, ASPIRA Executive Director

Meeting was called to order at 7:35 p.m.

1. Waiver of Notice

Every Board member indicated that they were duly notified of the meeting.

2. Approval of Minutes

Minutes were reviewed. On p.2 it should be Margaret Rosario-Rivera and Newark. Minutes were accepted. Elsa moved Richard seconded.

3. Chairperson's Report

Margaret Rosario-Rivera asked every one to make corrections on mailing list.

She asked the Board members to hold the following dates July 10-12 and July 17-19 for the Board Retreat. The retreat will be held at ETS. As soon as dates are confirmed everyone will be informed.

The National Board will hold the Retreat on Jan 23-26 at ETS. Hilda Rosario, Delia Sosa, Margaret Rosario-Rivera will represent New Jersey. Margaret Rosario-Rivera has called several individuals but has not confirmed an alumni as of yet.

Evelyn had problem with the criteria used to select an Alumni for the retreat. Discussion ensued as to what the purpose of the retreat would be. It was suggested that current Board Members could be considered as alternates in case inactive Alumni are not identified.

Executive Directors's Report

1. Hilda has been asked to serve on the Mayor's Hispanic Task Force.

2. Four proposals were submitted during the month of December as follows: AT&T-\$6,000; Nabisco-\$3,500; United Way Camden-\$5,000; United Way Essex and West Hudson-\$88,976.

Program Report

Betty Ayala-McGovern presented for Walter A. Oliveras. Betty Ayala-McGovern asked about the ad-hoc committee for the self-assessment. She was informed that Richard Ramirez has accepted this responsibility.

A Programs Committee meeting was held a couple of weeks with Roberto Del Rios. He has been asked to prepare a document describing all ASPIRA's programs. This report is forth coming.

Betty Ayala-McGovern was surprised that a description of programs does not exist. Hilda was asked to follow up.

Gene Calderon discussed the process to be utilized to communicate more effectively with staff. Betty Ayala-McGovern was informed that information was discussed at the July 91' Retreat.

Richard Ramirez suggested that this be put in writing and included in the Board Member Manual. Margaret Rosario-Rivera indicated that she would develop "protocol guidelines" before the next meeting.

Finance Committee

Elvin Crespo indicated that the Finance Committee had not met. The Personnel Manual and new Board Members criteria will be forth coming.

Development

The Luncheon will take place on Wednesday, March 4th, 1992 from 11:30 to 1:30 p.m. Evelyn Seda Lequerica requested input from the Board on two possible fundraisers (Jazz Concert or Award Dinner).

Everyone indicated that we should definitely do the Latin Jazz Concert again. The Board decided to have the Concert in May.

Evelyn was given approval to move forward on the planning on this event.

SAB

Hector Alamo indicated that the SAB did not meet. It will meet on January 11, 1992 at Rutgers University in New Brunswick.

Old Business

Richard Ramirez reviewed a workbook on self-assessment for non-profits which Hilda Rosario had given him. In addition he has a second document which had been developed by the Board Members about a year ago.

The self-assessment will take about a year and will be very intensive. Every "department" of the agency has to be assessed.

Elsa Nunez-Wormack will call Eleanor to set up a meeting with her.

The Board Meetings will be held the First Thursday of each month. February's Meeting will be held in Newark.

New Business

Richard Ramirez announced that his CEO, Dr. Elnest Drew, is a member of the Hispanic Commission.

Since Agustin J. Cruz and Hector Alamo are 18 years old they are interested in becoming voting Board Members.

Margaret Rosario-Rivera introduced Agustin J. Cruz resume. She indicated that Agustin J. Cruz has been a very active member on the Board.

Discussion took place regarding what criteria were needed to be considered when we review students nominations. Examples that needed to be included are grades, time and availability.

In favor - 7

Against - 1

Elsa Nunez-Wormack moved to adjourn the meeting, Delia Sosa seconded

Next Board Meeting will take place at 6:00 p.m. in Newark.

Meeting adjourned at 8:56 p.m.